



**GREY SAUBLE CONSERVATION AUTHORITY
MINUTES
Full Authority Board of Directors
Wednesday, September 13th, 2017 - 1:25 p.m.**

The Grey Sauble Conservation Authority Board of Directors meeting was held at the Conservation Authority Administration Centre located on Inglis Falls Road.

1. Call to Order

Chair Dick Hibma called the meeting to order.

Directors Present

Al Barfoot, Sue Carleton, Jaden Calvert, Harley Greenfield, Dick Hibma, Cathy Little, and John McGee

Directors Absent - Paul Eagleson, Shawn Greig, Marion Koepke, and Ana Vukovic

Staff Present – Sonya Skinner, Doreen Robinson, John Bittorf, Andy Sorensen, Tim Lanthier, Carl Seider, Alison Armstrong, Jason Traynor, and Gloria Dangerfield

2. Adoption of Agenda

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| Motion No.: | Moved by: | Al Barfoot |
| FA-17-082 | Seconded by: | Cathy Little |

THAT the Grey Sauble Conservation Authority Board of Directors approve the Agenda of September 13th, 2017, with the following additions: Under Item 6) Business Out of Minutes – add (1) Meeting with Owen Sound Transportation Company – Lease Agreement and Fees; add (2) Under Item 9) Business Items – b) Environmental Planning, add (2) Request for Planning Review Fee Waiver by Bruce Trail Conservancy;

Carried

3. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

4. Adoption of Consent Agenda

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| Motion No.: | Moved by: | Sue Carleton |
| FA-17-083 | Seconded by: | Cathy Little |

THAT the Grey Sauble Conservation Authority Board of Directors approve the Consent Agenda of September 13th, 2017.

Carried

5. Approval of Minutes

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| Motion No.: | Moved by: | Harley Greenfield |
| FA-17-084 | Seconded by: | Cathy Little |

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of August 9th, 2017.

Carried

6. Business Out Of Minutes

- 1) Meeting with Owen Sound Transportation Company re: Lease Agreement and Fee

Sonya Skinner - CAO, Tim Lanthier – Watershed Planner, and Jason Traynor – Field Superintendent, had a positive meeting with Susan Schrempf – President and CEO of the Owen Sound Transportation Company, on September 11th to review the lease the OSTC presently has for land leased from GSCA for the OSTC offices at Lot 38, Plan 535, Township of Derby, near Jones Falls. The lease expires in 2053. The present fee paid under this lease and the proposed lease fee was discussed. The

OSTC have plans to expand their building at its present location. Given GSC's ownership of the property, any regulatory Conservation Authority reviews required would be carried out by an adjacent CA.

7. Consent Agenda

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| Motion No.: | Moved by: | Al Barfoot |
| FA-17-085 | Seconded by: | Sue Carleton |

THAT in consideration of the Consent Agenda, Items listed on the September 13th, 2017, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: 1) the list of permits under Ontario Regulation 151/06 – “Development, Interference, with Wetlands and Alterations to Shorelines and Watercourses Regulation”, for August 2017; 2) the Receipts and Expenses for August 2017; 3) Correspondence from Township of Georgian Bluffs with regards to resolution from Township of North Stormont re: CAA; 4) BRWI Minutes – July 20th, 2017;

Carried

9. Business Items

- a) Water Management – nothing at this time
- b) Environmental Planning
 - 1) Regulations Mapping Changes Process

Section 2.1 of the text of Ontario Regulation 151/06 states all the areas where development is to be regulated by Grey Sauble Conservation (GSC) through the issuance of permits. These physical features and their associated regulated areas are:

- Watercourses
- Flood Prone Areas
- Great Lakes Shoreline
- Wetlands/Waterbodies

Andy Sorensen – Environmental Planning Coordinator and Gloria Dangerfield – GIS/Database Coordinator, per a previous request from the Board, made a presentation on the process for updating the maps that show GSC’s Regulated Areas, including the steps taken, the qualification of updaters, the technology used, the Board’s role and how and when the Board will be updated.

Motion No.: **Moved by:** **Harley Greenfield**
FA-17-086 **Seconded by:** **Cathy Little**

WHEREAS it is the text of the Regulation that determines the actual regulated area;

AND FURTHER, WHEREAS Grey Sauble creates and updates mapping as a screening tool for planning staff when dealing with permits for Ontario Regulation 151/06;

AND FURTHER, WHEREAS the mapping is continuously updated & checked to reflect the most accurate conditions on the ground using current sources & technology;

THAT the Grey Sauble Conservation Authority Board of Directors approve the procedure described in Report 9-2017, undertaken by Grey Sauble Staff for updating Ontario Regulation 151/06 mapping, including that a list of changes and example maps be provided to the Board of Directors in the 2nd quarter of each year for their information.

Carried

b) Bruce Trail Conservancy request for Fee Waiver

Tim Lanthier, Watershed Planner, made a presentation to the Board on a fee waiver for the Bruce Trail Conservancy.

As per Motion No. FA-17-011-2A passed at the GSCA Board of Director’s Meeting, dated January 11, 2017, the CAO can grant three fee waive requests from the Bruce Trail Conservancy (BTC) per year. In 2017 the CAO has already granted three fee waivers and the Board has approved an additional 3 requests from the BTC.

This request is related to two adjacent and directly related NEC Development Permit Application (G/R/2017-2018/9128 & 9129) proposed by a private landowner and the BTC in the Municipality of Grey Highlands, formerly Euphrasia

Township. The properties are northwest of the intersection of Fox Ridge Road and the Blue Mountains – Euphrasia Townline.

The Bruce Trail in this area currently follows along Fox Ridge Road. The securing of these properties will enable the BTC to remove a section of the trail from the travelled roadway. This will result in improved hiker safety, and the securing of the Bruce Trail Optimum Route.

Motion No.: **Moved by:** **Cathy Little**
FA-17-087 **Seconded by:** **Sue Carleton**

WHEREAS the Bruce Trail Conservancy is a non-profit organization that provides significant effort and materials to create and maintain trails on GSCA's lands and the mandate of the Bruce Trail Conservancy is in line with and supports GSCA's mandate;

THAT the Grey Sauble Conservation Authority Board of Directors approve the request from the Bruce Trail Conservancy to waive the GSCA NEC Development Permit review fee of \$250 as per Report 10-2017.

Carried

f) DWSP/RMO Report

1) Appointment of Risk Management Officials/Inspectors

Carl Seider, Project Manager, Drinking Water Source Protection, Risk Management Official, made a presentation to the Board on Risk Management Officials/Inspectors appointments. Justine Lunt – Source Protection Supervisor/Risk Management Inspector and Rebecca Ferguson – Stewardship Technician, attended the meeting for this item.

Risk Management Officials (RMOs) and Risk Management Inspectors (RMIs) need to be appointed by the CA Board of Directors under Part IV of the *Clean Water Act, 2006 (the Act)* to carry out the duties and powers under *the Act*.

RMOs are responsible for negotiating risk management plans under s.58 of *the Act*, as well as issuing s.59 screening (restricted land use) notices.

RMIs are responsible for ensuring compliance through inspections and have the authority to collect documents and data related to an activity subject to a risk management plan.

The following staff members have completed the necessary training and are seeking appointment: Justine Lunt (RMO/RMI); Rebecca Ferguson (RMI).

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| Motion No.: | Moved by: | Al Barfoot |
| FA-17-088 | Seconded by: | John McGee |

THAT the Grey Sauble Conservation Authority Board of Directors appoint Justine Lunt by Certificate of Appointment as a Risk Management Official/Risk Management Inspector;
AND FURTHER, THAT the Grey Sauble Conservation Authority Board of Directors appoint Rebecca Ferguson by Certificate of Appointment as a Risk Management Inspector.

Carried

c) Lands Update

1) Turning Inglis Falls Road over to the Township of Georgian Bluffs

Gloria Dangerfield, GIS/Database Coordinator, and Tim Lanthier, Watershed Planner, made a presentation on turning a portion of Inglis Falls Road over to the Township of Georgian Bluffs.

In the spring of 2017 the Township of Georgian Bluffs completed a survey of Inglis Falls Road for the purpose of road improvements. A portion of the road, near the south end, is owned by Grey Sauble Conservation, as shown below.

In June, 2017 Grey Sauble was contacted by the representation for the Township of Georgian Bluffs - Murray & Thomson, Barristers & Solicitors, with a request to transfer the land, at no cost, to the Township.



Motion No.: **Moved by:** **John McGee**
FA-17-089 **Seconded by:** **Jaden Calvert**

WHEREAS the Township of Georgian Bluffs is a member Municipality who maintains the road in question (Inglis Falls Road);
AND FURTHER, WHEREAS the subject land does not offer any conservation, development of natural resources or recreational values;
THAT the Grey Sauble Conservation Authority Board of Directors approve the request from the Township of Georgian Bluffs to transfer the land to them, as per Report 8-2017, providing this transfer remains in accordance with all required policies under the Ontario Ministry of Natural Resources and Forestry and Section 21 of the CA Act for land disposal by Conservation Authorities, with the Township of Georgian Bluffs paying all legal fees.

Carried

8. Capital Asset Plan – “Draft” for review and input

Sonya Skinner, CAO, made a presentation to the Board on the first draft of the Capital Asset Management Plan. Pending any input from Directors, the capital needs listed in this document will be incorporated into the 2018 Budget Proposal. The Plan was done in-house with an immense amount of work put into it by staff. In order to allow enough time for Board Directors’ review, the updated document will be provided for any further discussion at the October 11th meeting.

John McGee stated that this Plan is a tremendous start. The amount of acres of forest is also an asset and need to be managed. Input also included adding consideration for the ecological values of GSC’s lands.

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| Motion No.: | Moved by: | Al Barfoot |
| FA-17-090 | Seconded by: | Jaden Calvert |

THAT the Grey Sauble Conservation Authority Board of Directors receive the “Draft” Capital Asset Management Plan dated September 12th, 2017, with a commitment by the Board to review the document and provide feedback by early October, with discussion to continue at the October 11th, 2017, meeting.

Carried

- d) Forestry, Fish, and Wildlife – nothing at this time
- e) Communications/Public Relations – nothing at this time
- g) Administration
 - 1) CAO’s Update and Monthly Calendar

The CAO briefly updated the Board on the following

- Proposal for National Disaster Mitigation Program – with Grey County and Town of Blue Mountains as partners. The program can provide up to 50% funding for projects, and staff believe that this type of flood projection and mitigation work is strategically important for GSC.

- There has been a fall and injury incident at Eugenia Falls. Staff immediately attended the site and verified that all signage and walls were in place and subsequently also visited the site with our insurance adjuster. The person had left the trail and approached the cliff edge.
- Inglis Falls continues to be a very busy attraction. Gate receipts for August are \$19,400. Unfortunately, we have had continued fails of the washroom pumps that are being fixed by the vendor under the initial contract. Possibility that a galvanized line may be crushed.
- Staffing – have received applications for Programs and Communications Planner. External candidate is no longer available. Watershed Planner interviews are this week.
- Strategic Plan – TOBM last Wednesday – good interest, about 15 people in attendance. Evident that all of Council is not familiar with GSC’s work, as suggestions included work that GSC regularly completes, such as monitoring of water, review fees, and having a watershed report card. Commenters they immensely appreciate Andy Sorensen and his staff. They also felt that the GSC Planning department needs more staff. The schedule for the other municipal strategic plan meetings are listed in the calendar.
- There is a new data logger unit for Water Management. It will automatically e-mail water levels and peaks to John Bittorf, Water Resources Coordinator. All info is also posted on GSC’s website. The units are \$1200 each, with \$10 per month for internet services with this one being tested prior to the purchase of any other units.
- There is a new GIS Base Station on the roof of the Admin Centre. This fills in a ‘black spot’ in this area and will enable making GSC’s elevation information more accurate, which will improve the evidence for decisions such as those related to planning permits. The vendor is supplying the equipment, and GSC is supplying the internet connection and in return can use all the data.
- GSC staff will recirculate Navigating the Process flow chart linking various development-related approvals to watershed municipalities, if desired.
- The Latornell Symposium is being held in November and as one of the premiere national conservation conferences in Canada, it is a worthwhile conference for Directors and staff to attend.
- The TOSBP’s work on Sauble Beach was covered by the media. GSCA is working with TOSBP to have our regulations understood and ensure permits are in place where needed.

- 2) Approval of Job Descriptions
 - i) Programs and Communications Planner; and
 - ii) Watershed Planner

Motion No.: **Moved by:** **Sue Carleton**
FA-17-091 **Seconded by:** **Harley Greenfield**

THAT the Grey Sauble Conservation Authority Board of Directors approve updating the Personnel Policy to include the Programs and Communications Planner job description and the Revised Watershed Planner job description.

Carried

Cathy Little requested an updated organizational chart showing job titles and names.

10. Chair's Report

The following is a report from Chair Dick Hibma.

I attended the AMO conference in Ottawa in mid-August, meeting and networking with municipal people, so as to keep in tune with our principal funding partners, as well as having conversations with provincial politicians and their staff to assess reaction and plans for the CA Act legislation.

I had the opportunity to sit in on a meeting between 5 of the CAs in East Central Ontario and the Minister of Natural Resources and Forestry, Kathryn McGarry and MPP Lou Rinaldi, PA to the Minister of Municipal Affairs and Housing.

Sonya and I had good meetings with our MPPs Walker and Wilson to discuss the proposed amendments to the CA Act and our position on them.

I also attended, along with staff, the Open House and presentation at the Town of the Blue Mountains Council meeting last Wednesday.

And of some significance I was in the Gallery at the Legislature in Queen's Park on Monday when Bill 139 was introduced for 2nd reading, and subsequent debate.

This is the Bill that contains the proposed amendments to the Conservation Authorities Act (along with other items like changes to the OMB, etc.). Much of the debate focused on the Conservation Authorities in a very positive way. We

had the opportunity to have brief conversations with representatives of all 3 parties, as well as a meeting with Minister McGarry's staff thereafter. We were encouraged and remain hopeful that this Bill can be enacted prior to the election next spring.

On August 30th Dick Hibma and Sonya Skinner attended the Grey Sauble Foundation's Strategic Plan Meeting. Information was reviewed at the meeting showing proposed projects and what amount the projects would cost, thus enabling them to plan projects to cover costs. We appreciate what the Foundation has done and value their support. It was suggested that they become aspirational and take on bigger projects. The Foundation is renewing their membership.

11. Other Business

a) Committees – Minutes

- 1) Arboretum Alliance; 2) Friends of Hibou; 3) Staff Meeting Minutes;
- 4) Foundation Minutes; 5) Forestry Committee: nothing at this time

b) Next Meeting – Wednesday, October 11th, 2017, at 1:15 p.m.

c) Forestry Committee Meeting – September 26th, 2017, at 3:00 p.m.

12. Closed Session – nothing at this time.

13. Adjournment – The meeting adjourned at 3:25 p.m.

Dick Hibma, Chair

Doreen Robinson, Administrative
Assistant/Accounting Clerk

Minutes adopted October 11th, 2017.