



Grey Sauble Conservation Authority

Minutes

Full Authority Board of Directors

Wednesday, October 21st, 2015 – 9:30 a.m.

The Grey Sauble Conservation Authority Board of Directors meeting was held at the Conservation Authority Administration Centre located on Inglis Falls Road.

1. Call to Order

Chair Dick Hibma called the meeting to order.

Directors Present

Al Barfoot, Jaden Calvert, Paul Eagleson, Harley Greenfield, Dick Hibma, Marion Koepke, Cathy Little, and Ana Vukovic

Directors Absent – Shawn Greig, John McGee, and Ryan Thompson

Staff Present – John Cottrill, Doreen Robinson, Alison Armstrong, John Bittorf, Gloria Dangerfield, Chris Hachey, Anne Lennox, Krista McKee, and Andy Sorensen

2. Approval of Agenda

Motion No.:	Moved by:	Al Barfoot
FA-15-091	Seconded by:	Ana Vukovic

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of October 21st, 2015.

Carried

3. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. Dick Hibma declared a pecuniary interest in a receipt listed under the name of Sandra Hibma in the amount of \$725.00 - Biennial Tour Registration.

4. Approval of Minutes

a) Full Authority - September 9th, 2015

Motion No.:	Moved by:	Harley Greenfield
FA-15-092	Seconded by:	Marion Koepke

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of September 9th, 2015, and ratification of motions made at the September 9th meeting.

Carried

5. Business Out of Minutes - nothing at this time

6. Correspondence -nothing at this time

7. Business Items

a) Water Management

1) Mill Dam Project Update

John Bittorf advised that the Mill Dam Project is underway. The Ministry of Natural Resources and Forestry has not yet issued the permit for this work, but work is being done outside the water. The deck has been stripped and the appropriate work signs are to be in place today. The Mill Pond has been drawn down, which is

normal procedure. Residents in the Mill Dam vicinity were sent notification of the work at the Mill Dam and also an announcement was placed in the Owen Sound Sun Times. The extra expenses are grouting and drilling holes.

b) Environmental Planning

1) Section 28 Permits - September 2015

Motion No.:	Moved by:	Al Barfoot
FA-15-093	Seconded by:	Marion Koepke

THAT the Grey Sauble Conservation Authority Board of Directors receive the list of permits under Ontario Regulation 151/06 - "Development, Interference, with Wetlands and Alteration to Shoreline and Watercourse Regulation", for September 2015.

Carried

c) Lands Update

1) Tender for Retaining Wall Removal at Inglis Falls Dam

Chris Hachey advised that \$20,000.00 had been included in the 2015 Budget to remove the retaining wall and replace the railings at Inglis Falls Dam. The railings do not meet code. Prices were received from four contractors for removal of the retaining wall. Bluewater Contracting was the low bid for the removal of the retaining wall at the price of \$14,800.00. Ottewell Contracting bid \$20,000.00.

MSD was the lowest bid for the railing replacement at \$5,990.00. Staff will install the new railings. The total of the two projects has an over expenditure of \$1,000.00.

These two projects are included under funding through the Ministry's Water and Erosion Control Infrastructure Funding (WECI) in the amount of \$10,000.00 and we will submit extra costs to the Ministry of Natural Resources and Forestry. The project can be completed in the next couple of weeks when the water is drawn down. There is a design drawing.

Motion No.: **Moved by:** **Marion Koepke**
FA-15-094 **Seconded by:** **Harley Greenfield**

THAT the tender of MSD in the amount of \$5,990.00 be accepted for the railings at the Inglis Falls Dam, with Grey Sauble Conservation staff installing the new railings;
AND FURTHER THAT, the tender of Bluewater Contracting in the amount of \$14,800.00 be accepted for the removal of the retaining wall at the Inglis Falls Dam.

Carried

2) Tender for fence at Administration Centre

Tenders were received in 2014 for a fence around the shop/yard area, but as the prices were too high, it was deferred to the 2015 budget in the amount of \$20,000.00. The tender was modified with tenders being sent out to 5 companies. Ottewell Fencing was the only bid submitted at the price of \$16,248.00 and the tender meets specifications. A fence is required due to the removal of several items by non-staff persons. Al Barfoot will contact an OPP inspector to have the OPP carry out spontaneous drive throughs at the Administration parking lot.

Motion No.: **Moved by:** **Al Barfoot**
FA-15-095 **Seconded by:** **Ana Vukovic**

THAT the tender of Ottewell Fencing in the amount of \$16, 248.00 be accepted for the supply and installation of a fence around the shop/yard at the Grey Sauble Administration Centre.

Carried

d) Forestry, Fish and Wildlife

Stand Improvement Tenders

Cam Bennett made the following presentation on tenders received for Forestry Stand Improvements.

1) **Sky Lake Management Area – Compartment 150**

Lots 16, 17, Concession 2WBR, Township of South Bruce Peninsula (formerly Albemarle Twp), Bruce County - Marked Area: 40 acres

Volume Tendered: Sawlogs – 4,048 fbm Fuelwood – 254 Full Cords
Estimated Value: Sawlogs – \$1,416.80 Fuelwood – \$5,080.00
Total Estimate: \$6,496.80

Tenders Received

Contractor	Fuelwood	Sawlogs	Total Bid
Timber Horse Logging	\$6,100.00	\$1,360.00	\$7,460.00

2) **Little Germany Management Area – Compartment 82**

North Part Lot 7, Concession 14, Municipality of Grey Highlands (formerly Osprey Twp) Grey County.

Marked Area: 10 acres

Volume Tendered: Sawlogs – 3,247 fbm Fuelwood – 24 Full Cords
Estimated Value: Sawlogs – \$1,461.15 Fuelwood - \$720.00
Total Estimate: \$2,181.15

Tenders Received

Contractor	Fuelwood	Sawlogs	Total Bid
Timber Horse Logging	\$1,200.00	\$1,850.00	\$3,050.00

3) **Little Germany Management Area – Compartment 90**

Lots 38, 39, Concession 14, Municipality of Grey Highlands (formerly Artemesia Twp), Grey County; Marked Area: 27 acres

Volume Tendered: Sawlogs – 23,083 fbm Fuelwood – 55 Full Cords

Estimated Value: Sawlogs – \$11,541.50 Fuelwood – \$1,650.00

Total Estimate: \$13,191.50

Tenders Received

Contractor	Fuelwood	Sawlogs	Total Bid
Timber Horse Logging	\$2,750.00	\$21,945.00	\$24,695

4) **Pine Thinning Tender - Massie Hills Management Area – Compartment 107**

Lots 5, 6, Concession 8, Municipality of Meaford (formerly Sydenham Twp) Grey County; Marked Area: 45 acres; Volume Tendered: 435 Full Cords (Pine 50%, Spruce 40%, Larch 10%); Estimated Value: \$17,400.00

Tenders Received

Contractor	Total Bid
Moggie Valley Timber	\$18,000.00

Motion No.: **Moved by:** **Harley Greenfield**
FA-15-096 **Seconded by:** **Cathy Little**

THAT Grey Sauble Conservation Authority award the tender for Sky Lake Management Area-Compartment 150 to Timber Horse Logging for their total bid of \$7,460.00, subject to signing the agreement.

AND FURTHER, THAT Grey Sauble Conservation Authority award the tender for Little Germany Management Area-Compartment 82 to Timber Horse Logging for their total bid of \$3,050.00, subject to signing the agreement.

AND FURTHER, THAT Grey Sauble Conservation Authority award the tender for Little Germany Management Area-Compartment 90 to Timber Horse Logging for their total bid of \$24,695.00, subject to signing the agreement.

AND FURTHER, THAT Grey Sauble Conservation Authority award the tender for Massie Hills Management Area-Compartment 107 to Moggie Valley Timber for their total bid of \$18,000.00, subject to signing the agreement.

Carried

- e) Communications/Public Relations - nothing at this time
- f) Administration
 - 1) Receipts and Expenses - September 2015

Motion No.: **Moved by:** **Cathy Little**
FA-15-097 **Seconded by:** **Al Barfoot**

THAT the Grey Sauble Conservation Authority Board of Directors approve the receipts and expenses for September 2015.

Carried

2) Draft 2016 Grey Sauble Conservation Authority Budget

John Cottrill and staff reviewed with the Directors the draft 2016 budget. Clarification was asked on various programs listed in the proposed budget.

Motion No.: **Moved by:** **Al Barfoot**
FA-15-098 **Seconded by:** **Paul Eagleson**

THAT the Item for the Strategic Plan listed under the Administration Section in the amount of \$10,000.00 in the draft 2016 GSCA Budget be deferred until conclusion of the Conservation Authorities Act Review.

Carried

Motion No.: **Moved by:** **Marion Koepke**
FA-15-099 **Seconded by:** **Ana Vukovic**

THAT the draft 2016 Grey Sauble Conservation Authority Budget be forwarded to the Watershed Municipalities for the 30 day review, with the budget having a maximum of a 3% levy increase, with \$12,000.00 coming out of reserves and an increase in planning fees;

Carried

3) Acquisition of Large Format Plotter/Scanner

Gloria Dangerfield made the following presentation with regards to the acquisition of a large format plotter/scanner. This was included as an item in the 2015 budget.

In 2005 a plotter and large format scanner were both purchased to meet the technical demands of several departments within GSC including GIS mapping and public relations. After 10 years there is no longer hardware & software updates and support for either the plotter or scanner and we are in need of a new system.

Quotes were requested from three vendors for a colour wide format scanner/plotter system and the following are the results.

Direct Dial

Canon Imageprograf Ipf8400s Postscript Inkjet Large Format Printer - 44" - Color - 8 - 2400 X 1200 Dpi - 384 Mb - Usb - Ethernet - Gigabit Ethernet - Floor Standing Supported **\$5,045.00**

Contex Quattro 44 Mfp Hp Ed **\$7,168.00**

Ontario Electronic Recycling / Environmental Fee For Printers & Scanners **\$8.00**

TOTAL \$12,221.00

Cansel

HP Designjet T3500 36", 2 Roll, Production eMFP B9E24A HP Designjet T3500 - Production eMFP - 90 DAY Warranty **\$14,248.00**

C0C66A HP Designjet PostScript Upgrade **\$1,676.00**

6 X 300ml Ink Cartridge **\$720.00**

WFDEL Dock to Dock Delivery 1 **\$95.00**

WF INSTALL Printer Set-Up, Installation, Training & Support 1 **\$500.00**

EHF Environmental Handling Fee 1 **\$31.75**

TOTAL \$18,050.75

The Drafting Clinic

Max E 8400 Contex/Canon MFP	\$14,990.00
Trade-in for HP5000PS with Contex Scanner	- \$1,500.00
	\$13,490.00
Set-up, End User Training (3-4 Hours)	\$695.00
WEE Recycling Fees	\$181.75

Contex- 2 years (return to depot) uplifted to onsite a \$1,995.00 value included at **No Charge**

TOTAL \$14,366.75

The system from Direct Dial is at a lower cost, however, does not include any setup, training or extended warranty and is two distinct components as opposed to one combined system with its own monitor and software.

The Drafting Clinic Canada has a broad range of experience and has installed over 1200 large format multifunction systems across the country. They are the exclusive authorized sales and servicing distributor of Contex for Canada ensuring that any servicing can be done on-site rather than be sent out of country. They are also offering a \$1500 rebate on trade-in for our old plotter and scanner which eliminates the need to dispose of these ourselves.

Motion No.: **Moved by:** **Marion Koepke**
FA-15-100 **Seconded by:** **Cathy Little**

THAT Grey Sauble Conservation staff be authorized to purchase the Max E 8400 Contex/Canon Multifunction system (large format plotter/scanner) from The Drafting Clinic at the price of \$14,366.75. Price includes trade-in of the old plotter and scanner.

Carried

8. **In-Camera Items** - nothing at this time

9. **Chairman's Report**

Since the last meeting, the Chair has attended the following:

- Grey Sauble Conservation Watershed Tour on September 16th
- Biennial Tour from September 20th to 23rd hosted by Grand River Conservation and Long Point Conservation
- Two municipal Workshops for Drinking Water Source Protection on September 25th and September 29th (Walkerton and Owen Sound)
- Conservation Ontario meeting on September 28th
- On October 13th, Owen Sound City Council with regards to the Owen Sound Mill Dam
- Attended at Authority offices on October 20th to open Forestry Tenders
- Upcoming Tour with Forestry Committee on October 23rd

10. **Other Business**

a) Foundation Minutes - July 8th, 2015 & September 9th, 2015

Motion No.:	Moved by:	Marion Koepke
FA-15-101	Seconded by:	Al Barfoot

THAT the Grey Sauble Conservation Authority Board of Directors receive the Foundation Minutes dated July 8th, 2015, and September 9th, 2015.

Carried

b) Staff Meeting Minutes - August 21st, 2015

c) Letter re: DWSP - Assessment Report Submission

A letter from the Ministry of Environment and Climate Change advises that the updated assessment reports, including all amendments, have been approved, as submitted by the SPC for Saugeen Valley, Grey Sauble, and Northern Bruce Peninsula. Approved assessment reports are to be made available to the public as soon as reasonably possible on the Internet and in any other matter the Authority considers appropriate.

d) BOD's Meeting Schedule - day of the month & time

In 2016, the meeting schedule for the Grey Sauble Conservation Full Authority Board of Directors will be the second Wednesday of the month at 1:15 p.m. at the Administration Centre. The meeting for November 2015 will be held on Wednesday, November 25th at 1:15 p.m. and the December 2015 meeting will be held on Wednesday, December 9th, at the Tara Legion which will be preceded by a Christmas/Volunteer Luncheon at 12 noon.

11. **Adjournment** - On motion by Ana Vukovic, the meeting adjourned at 12:35 p.m.

"Original Signed"

Dick Hibma, Chairman

Doreen Robinson
Administrative Assistant