



Watershed Planner

Organization:	Grey Sauble Conservation Authority
Office Location:	Georgian Bluffs/Owen Sound, Ontario
Job Term:	Permanent
Salary:	\$55,000. to \$65,000 per year plus a generous health and retirement benefits package
Closing Date:	August 21, 2017

The Watershed Planner is a senior position within Grey Sauble Conservation's busy Planning and Regulation Department. In this role you will make and recommend decisions on the management of Natural Hazards such as flood zones and protection of Natural Heritage such as habitats and species at risk.

This position will provide leadership to the department in water management, so you may lead stormwater management reviews, studies related to flooding or wave uprush and related municipal zoning recommendations, and provide support to the Water Resources Department.

You will build positive working relationships with municipal and other agency staff, and will have extensive contact with developers and the public.

The ideal candidate is an organized and results-oriented multitasker able to communicate water management related policies and concepts effectively to the public, municipal staff and co-workers. He or she will have a minimum of five (5) years experience including development planning and/or regulations, watershed management and hydrology. Knowledge of the land base within the Grey Sauble Watershed would be an asset.

What can I expect to do in this role?

As the Watershed Planner, you will:

- Review and process planning and development applications to ensure Natural Hazards are assessed, considered, and managed for the safety of stakeholders.
- Ensure Natural Heritage features are assessed, considered and recommend protections in accordance with the province's Provincial Policy Statement.
- Provide ongoing review of GSCA's development-related policies, and clearly articulate these policies to the public.

- Conduct frequent site inspections to assess development proposals.
- Work with municipalities and the Niagara Escarpment Commission to incorporate GSCA, Natural Hazard, and Natural Heritage policies and guidelines into their decisions and documents.
- Respond to and investigate calls from the public and municipalities concerning violations of development regulations.
- Provide technical assistance to, and cooperate with, other planning and water management staff on watershed studies, report cards, flood warning and water monitoring.

This position reports to the department head, the Environmental Planning Coordinator.

How do I qualify?

You graduated in a field such as resource management, life sciences, geography, planning and/or environmental engineering, and you have a minimum of 5 years' experience including development planning and/or regulations related to watershed management, and natural hazards and natural heritage under Ontario's Provincial Policy Statement.

You have completed other courses to assist you in the evaluation of planning and development applications (such as, Ecological Land Classification, Ontario Wetland Evaluation System, Low Impact Development, Erosion Control, Technology transfer workshops, etc.). You have completed Conservation Authorities Regulation Compliance Training.

You have demonstrated leadership, effective verbal and written communication skills, sound decision-making skills, teamwork and the ability to develop consensus with competing priorities.

You have the expertise to manage multiple applications and are physically fit to complete field work in various conditions and terrains.

How to apply:

1. You must email your application to jobs@greysauble.on.ca or provide it in hard copy to the Grey Sauble Conservation Authority Administration Office. **It must be received by 11:59 EDT on the closing date of August 21, 2017.**
2. Your cover letter and résumé combined should not exceed five (5) pages.
3. Customize your cover letter and resume to the qualifications and requirements listed, using concrete examples. We rely on the information you provide to us.

Only candidates who are selected for further screening or an interview will be contacted.

Grey Sauble Conservation Authority

Administration Centre

237897 Inglis Falls Road

Owen Sound, Ontario

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519 376-3076

www.greysauble.on.ca

Position Title: Watershed Planner

Purpose of Position:

To undertake plan review functions for municipal land use planning and watershed management activities and to process permit applications and ensure compliance under the Authority's Development, Interference With Wetland and Alteration to Shorelines and Watercourses Regulation. To provide additional technical support for the planning and water management staff on flood plain mapping, storm water management review, water monitoring, watershed report cards, and flood response management.

Reporting Relationship:

Reports to the Environmental Planning Coordinator

Job Requirements:

a) Education

- graduation from a university or college in resource management field such as environmental planning, geography, forestry, biological sciences, engineering and/or water resources
- membership or eligibility for membership in the Institute of Planners (preferred)

b) Technical Knowledge

- understanding of watershed management principles, hydrology and low impact development concepts
- understanding of natural hazards and natural heritage policy and implementation guidelines
- knowledge of the role and mandate of Conservation Authorities
- ability to read, understand and interpret aerial photos, maps, and development plans
- working knowledge of Microsoft Office and G.I.S.
Level 1 – CA Compliance Training related to Section 28 Regulation Enforcement (preferred)
- minimum of 5 years directly related experience

c) Skills

- excellent verbal and written communication abilities
- tact and good judgement
- strong organizational and decision making ability
- able to work in a team environment
- versatility and flexibility in dealing with changing priorities
- valid Ontario class "G" Drivers Licence

Watershed Planner continued

Responsibilities:

- a) Plan Review (20%)
 - review and provide comment to municipalities and approval agencies on development proposals such as severances, subdivisions, official plans and amendments, zoning by-laws and amendments, minor variances, etc.
- b) Section 28 Regulation (30%)
 - conduct technical review of applications, prepare permits and investigate violations under the Authority's Development, Interference With Wetlands and Alteration to Shorelines and Watercourses Regulation.
 - review water related member municipality and counties permit applications.
- c) Plan Input (10%)
 - prepare hazard mapping and policies for inclusion in municipal planning documents and provide input on natural heritage issues where agreements exist with municipalities for such services.
- d) Hazard and Regulation Inquiries (10%)
 - respond to requests for information concerning the status of hazard designations and regulated areas on individual properties
- e) Water Management Duties (25%)
 - assist water management coordinator with flood response program and water monitoring program
 - assist planning staff in storm water management review.
 - assist water management coordinator with the development of watershed report cards and watershed monitoring
 - Liaise with member municipalities on watershed and drainage related matters.
- f) Other Duties as Assigned (5%)

Working Conditions:

Works in Administration Centre with frequent site inspections in the field. Some weekend/evening work required.

Contacts:

Frequent contact with property owners, consultants, staff of the Authority and other resource agencies.

Revised Aug. 2, 2017