



Grey Sauble Conservation Authority

Minutes

Full Authority Board of Directors

Wednesday, March 11th, 2015 – 1:15 p.m.

The Grey Sauble Conservation Authority Board of Directors meeting was held at the Conservation Authority Administration Centre located on Inglis Falls Road.

1. Call to Order

Chair Dick Hibma called the meeting to order.

Directors Present

Al Barfoot, Jaden Calvert, Paul Eagleson, Craig Gammie, Harley Greenfield, Shawn Greig, Dick Hibma, Cathy Little, and John McGee

Directors Absent - Marion Koepke and Ryan Thompson

Staff Present – John Cottrill, Alison Armstrong, Doreen Robinson, Anne Lennox, John Bittorf, Andy Sorensen, Krista McKee, Gloria Dangerfield, and Chris Hachey

2. Approval of Agenda

Motion No.:	Moved by:	Shawn Greig
FA-15-023	Seconded by:	Al Barfoot

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of March 11th, 2015.

Carried

3. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

4. Approval of Minutes

b) Full Authority - February 11th, 2015

Motion No.:	Moved by:	Jaden Calvert
FA-15-024	Seconded by:	Craig Gammie

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of February 11th, 2015.

Carried

5. Correspondence

1) Letter and Resolution from Township of Georgian Bluffs re: 2015 Budget

A resolution and letter was received from the Township of Georgian Bluffs requesting Grey Sauble Conservation to complete their budget on revenue neutral and excluding phased in assessment growth. The motion was distributed to all Grey Sauble Conservation watershed municipalities.

Al Barfoot explained that Georgian Bluffs and other municipalities have new Council members and that their preference would be that all municipal budgets be prepared in the same format. The same way in which Grey and Bruce Counties have prepared their budgets. The Township is not asking that the process change.

2) e-mail from Township of Chatsworth re: 2015 Budget

An e-mail from the Township of Chatsworth supported the resolution from the Township of Georgian Bluffs and that their Council would support a Zero percent budget increase.

Motion No.: **Moved by:** **Cathy Little**
FA-15-025 **Seconded by:** **Craig Gammie**

THAT the letter and resolution from the Township of Georgian Bluffs and the e-mail from the Township of Chatsworth, both in reference to the Grey Sauble Conservation Authority 2015 budget, be received.

Carried

6. **Business Out of Minutes**

1) 2015 Draft Budget

A revised 2015 Budget reflecting a 1% increase was presented to the Board of Directors. After discussions on various aspects of the budget, the following resolution was passed.

Motion No.: **Moved by:** **Paul Eagleson**
FA-15-026 **Seconded by:** **Harley Greenfield**

THAT the 1% increase in the 2015 Grey Sauble Conservation Authority budget be adopted for circulation to watershed municipalities.

Carried

Craig Gammie stated that he was uncomfortable with the 1% increase.

2) Draft Personnel Policy

An overview of the Personnel Policy was given by John Cottrill to the Board Members.

Motion No.: **Moved by:** **Al Barfoot**
FA-15-027 **Seconded by:** **Cathy Little**

THAT the Grey Sauble Conservation Authority Personnel Policy as revised in September 2014, be approved.

Carried

There is nothing in the Personnel Policy that would indicate the employee evaluation process for the Chief Administrative Officer. The C.A.O. performance evaluation should be reviewed by the Chair and the Board of Directors. In prior years there was a Personnel Committee, which oversaw time sheets and employee appraisals.

The C.A.O. and the Chair will draft prescribed procedures for employee appraisal reviews and report back to the Board.

3) Draft Updated Administration Regulations

Administration Regulations are a guide for day to day activities. Craig Gammie provided comments on these regulations.

Motion No.: **Moved by:** **Craig Gammie**
FA-15-028 **Seconded by:** **John McGee**

THAT the Draft Updated Administration Regulations be accepted as a working document and staff be directed to review the document in light of feedback received.

AND FURTHER, THAT the document be presented at a future meeting with revisions with the possibility of more than one document being prepared for Administration Regulations.

Carried

It was suggested that a Committee of Board Members could be formed to review the document(s).

7. Business Items

a) Water Management - nothing at this time

b) Environmental Planning

1) Section 28 Permits - February 2nd to February 28th, 2015

Motion No.: Moved by: Jaden Calvert
FA-15-029 Seconded by: Shawn Greig

THAT the list of permits under Ontario Regulation 151/06 - "Development, Interference, with Wetlands and Alterations to Shoreline and Watercourses Regulation", for the period February 2nd to February 28th, 2015, be received by the Grey Sauble Conservation Authority Board of Directors.

Carried

2) Regulation Mapping Update

Andy Sorensen and Gloria Dangerfield made a presentation on updates to regulation mapping.

In May 2006 the Minister of Natural Resources approved the new regulation 151/06 under Section 28 of the Conservation Authorities Act. This regulation replaced the former Ontario Regulation 416/94. The regulation was amended by Ontario Regulation 58/13 in February of 2013. The amended regulation in 2013 clarified some wording and allows the Authority to approve permits up to 60 months in certain situations with the approval of the Board of Directors. Designated staff currently can only approve permits for a 24 month period. The 2006 regulation was required by changes to the Act which implemented a generic format for all Conservation Authority regulations across the Province.

To support the regulation the Authority was required to produce maps describing the limits of the regulated areas. The mapping is to be updated annually with changes that become apparent during the year. A number of changes were made and approved by the board in 2007, 2008, 2009, 2010, 2011, 2012 and 2013.

The maps that are used to plot the regulated area are from the Ontario Base Mapping produced by the Province. Over the period since the new regulation came into effect we have continued to update the mapping as more detailed information becomes available from field inspections by staff and updates to digital data sources. Most of the changes result from inaccuracies in the base maps. Examples include inaccurate stream locations or streams missing from the maps. Other changes include more accurate definition of slope hazards, flood prone areas and wetland boundaries. We are also reviewing updated layers from the Ministry of Natural Resources that may affect the regulation such as provincially significant wetlands.

The 2010 aerial photography has been beneficial in continually refining the regulation limits as we review individual planning and permit applications. We started utilizing the 3 Dimensional (3D) mapping software acquired through the Shell Canada grant in 2013. We continue to utilize the 3D tools in conjunction with enhancing digital elevation model to assist in this process. The use of break in slope lines within the model are also a useful tool in this process.

A list of technical changes made in the past year was reviewed. Staff recommend that the board approve these changes to more accurately reflect the intent of the

regulation. These recent updates do not change the intent of the regulation and are consistent with the text of the regulation.

Motion No.: **Moved by:** **Harley Greenfield**
FA-15-030 **Seconded by:** **John McGee**

THAT the proposed technical changes to the Ontario Regulation 151/06 maps, dated January 1, 2014 to February 1, 2015 be approved as presented.

Carried

- c) Lands Update - nothing at this time
- d) Forestry, Fish, and Wildlife - nothing at this time
- e) Communications/Public Relations
 - 1) Wild Water Program

Krista McKee advised that the Ontario Power Generation donated \$2,500.00 towards the Wild Water Program. Ten schools participated in the program with approximately 640 students attending.

- f) Administration
 - 1) Receipts and Expenses - February 2015

Motion No.: **Moved by:** **John McGee**
FA-15-031 **Seconded by:** **Paul Eagleson**

THAT the Grey Sauble Conservation Authority Board of Directors approve the receipts and expenses for February 2015.

Carried

8. Chairman's Report - nothing to report at this time

9. Other Business

a) Foundation Minutes - January 14th and February 11th, 2015

b) Staff Minutes - January 28th and February 19th, 2015

Motion No.: **Moved by:** **Jaden Calvert**
FA-15-032 **Seconded by:** **John McGee**


THAT the Grey Sauble Conservation Authority Board of Directors receive the following minutes: Foundation Minutes of January 14th and February 11th, 2015, and Staff Minutes of January 28th and February 19th, 2015.

Carried


c) Next Meeting - Wednesday, April 15th, 2015, at 1:15 p.m.

10. In-Camera Items - nothing at this time

11. Adjournment - The meeting adjourned at 3:00 p.m.



Dick Hibma, Chairman



Doreen Robinson,
Administrative Assistant